



Gardiner Library Service

HUNTER NEW ENGLAND
NSW HEALTH

Membership

Office Use Only : Bar Code/Student ID:

Full Member Temporary member

Family Name:..... Given Names:.....

Postal Address: (Address 1) Home/Business Address: (Address 2)

.....
.....
..... Postcode:.....

Telephone

Home:
Work:
Mobile:

Email Address

.....
.....

Please complete one or more of the following:

Employee of: Hunter New England Health <input type="checkbox"/> University of Newcastle <input type="checkbox"/>		Office Use
Position Held: Hospital/Campus Location:		
Department:		
Student on Placement with HNEH - Undergraduate Student Placement <input type="checkbox"/> Post Graduate Study/Placement <input type="checkbox"/>		01-Date 04-Faculty
Student at: University of Newcastle <input type="checkbox"/> Other: <input type="checkbox"/>		
Faculty:..... Course:		
Duration: Completion Date:		05-Patron
HNEH Department:..... Supervisor:.....		
Private Hospital		Full Fee Private Practice/ Private Member
Location:.....		Name:.....
Position:.....		Position:.....

I agree the above information supplied is true and accurate and I have read the Terms and Conditions printed on the reverse of this form and agree to abide by them.

Signed:.....

Dated:.....



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Conditions of Borrowing

1. Gardiner Library Service membership entitles users to borrow from the full-time staffed library branches. Borrowed items should be returned to the library from which they were borrowed. If not returned personally, the material should be returned by certified mail or courier.
2. Membership cards should be shown at all times when borrowing, and membership must be renewed each year. Please notify staff of any change of address or contact information.
3. A maximum of six items for a four-week loan period may be borrowed from the Gardiner Library service.
4. Books and videos may be extended twice – if not required by other users. Journals are not for loan.
5. Extensions for loaned material can be requested by telephone, mail, in person, or via the library web site, but must be requested before or on the due date.
NO EXTENSION WILL BE GIVEN ON OVERDUE MATERIAL.
6. The library reserves the right to recall material at any time. The borrower must return material on request.
7. Fines are charged for overdue material. **\$2.00 per item for the first day overdue, then \$0.50c per item per day thereafter.** [*please be aware fines accumulate rapidly – 6 books overdue for 1 week will accrue \$30.00 in fines*]
8. Material should be returned in reasonable condition. The library must be reimbursed for any material that is lost, returned in a damaged condition or not returned when requested. The reimbursement charge will include the cost of replacement plus a processing fee of \$25.00.

RESERVE COLLECTION

9. Reserve collection material labelled as '**Overnight Loan**' may be borrowed from 3.00pm and returned to the Reader Services desk at the library from which it was borrowed - before 11.00am the following day.
10. It is possible to reserve 1 week in advance for evening or weekend loans. Please enquire at Reader Services desk.
11. Overdue **Reserve Collection** material will incur a fine of **\$4.00 per day for each day** they are overdue.
12. Failure to return material on time or in good condition, or to pay fines, may result in withdrawal of borrowing privileges.